

# CITY OF PORTLAND COUNCIL MINUTES

## Monday April 14, 2014

The Portland City Council met in regular session on Monday April 14, 2014 in the Memorial Hall Building. The meeting was called to order by President Rux. Also present were Aldermen Josh Braaten, Heather Amb and Ryan Domier. Absent were Mayor Mickels and Public Works Director Ben Basol.

Kyle Meyer and Justin Hall from Moore Engineering were in attendance to present a street improvement project update and review the pre-construction meeting that will be held on April 22, 2014. A meeting with Moore Engineering and the City of Portland assessment committee will be scheduled during the month of May. Motion Braaten, second Domier to approve Moore Engineering contract for the street improvement project, all aye, motion carried.

Resident Ed Lenaburg was present to inquire as to the status of the greenbelt that was committed to by Reynolds United on Bennett Ave. City Auditor to contact Reynolds United and get an update. Mr. Lenaburg inquired as to the City of Portland providing funds for flowers this year. Motion Braaten, second Amb for the City of Portland to donate \$400.00 for flowers, on roll, all aye, motion carried. Mr. Lenaburg informed the council that the bike path needed to have the intersections swept. City to contact Craig Klabo about using his sweeper attachment on the city mower to sweep the bike path.

Minutes for the March 10, 2014 regular meeting were presented. Motion Amb, second Braaten to approve regular meeting minutes, all aye, motion carried.

Mail reviewed. Letter from Mayville Prairie Fire Board regarding a request for donation to bring Prairie Fire Children's Theatre to Mayville for a production of "Pinocchio". Auditor contacted the Mayville Prairie Fire Board for clarification on donation. Motion Braaten, second Amb to give a \$500.00 donation to the Mayville Prairie Fire Board for this year's production of "Pinocchio", on roll, all aye, motion carried. Auditor requested to participate in Special Assessment webinar from NDLC, motion Domier, second Braaten to approve \$15.00 for webinar, on roll, all aye, motion carried. The City of Portland received all of the variance letters sent regarding the proposed Norseman Archery building, signed by the residents. Motion Braaten, second Amb to purchase a new magnetic locator for \$915.00 for the city, on roll, all aye, motion carried. A letter from the ND Department of Health was reviewed stating that Ben Basol had successfully complied with all the requirements for the public water system.

Permit -building permit requested by Heather Amb for a 40'X40' detached garage. Motion Braaten, second Domier to approve permit request pending size variance approvals from neighbors, all aye, motion carried. Building permit requested by Ben Manlick for a 30' X 36' detached garage, motion Amb, second Domier to approve permit pending size variance from neighbors and proposed approval of abandonment of alley, all aye, motion carried. Gaming permits requested by MayPort Multipurpose Community & Event Center for both Floyd's and PLS, motion Braaten, second Domier to approve gaming permits, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,036.16
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MSU	\$2,878.43
Aflac	\$256.75
IRS	\$1,141.28
Ben Basol	\$87.69
City of Fargo	\$14.00
CAN Surety	\$371.00
David Groven	\$342.00
Farmers Union Oil	\$2,493.03
First & Farmers Bank	\$3,018.66
H E Everson	\$16.88
Jerod Basol	\$210.00
Job Service of ND	\$20.75
Office of Treasurer	\$4,084.24
ND One Call	\$1.10
Polar Communications	\$157.70
Quill Corporation	\$324.88
Traill County Tribune	\$148.40
Traill Rural Water District	\$5,301.00
USDA	\$3,144.00
Waste Management	\$3,682.38
Xcel Energy	\$996.06
ND Office of State Tax	\$99.00
Traill Rural Water District	\$1,694.72
Xcel Energy	\$1,152.17
American Funds	\$367.74
Ben Basol	\$391.53
City of Mayville	\$1,600.00
Karen Nelson	\$35.00
Postmaster	\$151.00
Grand Forks Fire Equipment	\$108.00
Alco Stores	\$34.60
ATCO International	\$67.00
Bank of ND	\$2,589.09
City of Fargo	\$14.00

**Total** **\$41,030.24**

Motion Braaten, second Domier to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Amb, second Braaten to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Ryan Domier: no report. **Streets** – Heather Amb: Drainage issue on Broadway and 7th Street discussed. **Water** – Josh Braaten: Over due bills discussed. Five (5) accounts scheduled to be turned off on Monday April 21, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be

**paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. **Buildings/Grounds/Equipment** – Shirley Rux: Contact Mr. Karolus to determine the current plan to have the burned house at 500 Arnold Ave removed. **Director of Public Works**: No report.

City of Portland clean up week determined and this information will be on the water bills to be mailed on April 20, 2014.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor