

CITY OF PORTLAND COUNCIL MINUTES

Monday April 8, 2019

The Portland City Council met in regular session on Monday April 8, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Troy Grinde and Craig Klabo. Absent were Jerod Basol and Public Works Director Ben Basol.

Jim Murphy from TCEDC was in attendance to present the TCEDC annual report for 2018.

MAP survey return results were discussed. The City of Portland is encouraging all residents who have not completed the wage survey for the possibility of qualifying for grant funding for the water tower to please do so. Additional surveys and self-addressed stamped envelopes for the MAP surveys to be mailed are available at the city auditor's office.

Minutes for the March 11, 2019 regular meeting were presented. Motion Klabo, second Grinde to approve minutes as presented, all aye, motion carried.

Mail reviewed. Letter stating the excellent job that Ben and his staff have done in snow removal presented.

Permits. Motion Nielson, second Klabo to approve permits for MPCG Archers at Norseman Hall, all aye, motion carried.

SALARIES	\$5,364.32
Aflac	\$420.94
American Funds	\$191.16
American Funds	\$259.86
Mayville State	\$1,583.62
Ben Basol	\$2,000.00
Chris Karlstad	\$750.00
ND Tax Commissioner	\$150.00
IRS	\$1,592.32
First & Farmers Bank	\$14,144.45
AE2S	\$1,107.53
Barbara Rygg	\$49.00
Ben Basol	\$557.31
Brudvik Law	\$650.00
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Core & Main	\$2,150.00
David Groven	\$436.00
East Central Water	\$5,430.30
Farmers Union Oil	\$1,294.68
H E Everson	\$87.68
MayPort Farmers Coop	\$36.95

MayPort Hardware	
Hank	\$47.06
PHD Pros	\$2,796.45
Postmaster	\$155.00
Starion Bond	\$201,737.50
Traill County Treasurer	\$5,200.00
Xcel Energy	\$15.41
CNA Surety	\$371.00
Interstate Billing	\$209.89
Northern Lights Display	\$1,816.06
North Dakota One Call	\$1.20
Waste Management	\$3,820.04
East Central Water	\$1,309.80
Midco	\$143.29
Traill County Tribune	\$82.80
Xcel Energy	\$868.00
Total	\$258,443.62

The following bills were presented:

Motion Nielson, second Grinde to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Grinde to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: Public Works Director Ben Basol to contact NDDOT regarding the holes that are appearing on Highway 200. **Water** – JoAnna Nielson: Overdue bills discussed. Sixteen (16) accounts scheduled to be turned off on Monday April 29, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: no report.

Clean up week schedule discussed and dates set. Residents will be notified on the water bill. Open top containers will be behind the gates with scheduled times posted. Motion Klabo, second Nielson to approve expenses for street sweeping and crack seal for the streets in Portland, on roll, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor

