

CITY OF PORTLAND COUNCIL MINUTES

Monday August 6, 2018

The Portland City Council met in regular session on Monday August 6, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Troy Grinde and Public Works Director Ben Basol. Absent was Aldermen Heather Hutchins and Jerod Basol.

Minutes for the July 9, 2018 regular meeting were presented. Motion Nielson, second Grinde to approve minutes as presented, all aye, motion carried.

Mail reviewed. Reviewed memo from Traill County States Attorney Charlie Stock, resulting in numerous questions. City of Portland to contact Sheriff Hunt to attend the September meeting to review the contract and memo from States Attorney Charlie Stock. As the Traill County Sheriff's department must cover the county already, including the City of Portland and the city only handles violations of city ordinances, City of Portland is not in agreement with paying an additional fee.

Motion Grinde, second Nielson to approve the sale of lots 18 and 19, Block 31, OT to city resident for \$200.00, all aye motion carried.

Clean up week options discussed. City of Portland to discuss possibility of using the Mayville landfill instead of open top containers. Additional discussion to be held at the September meeting.

Motion Nielson, second Grinde to cancel council member accident death and dismemberment insurance thru Aflac for nonpayment, all aye, motion carried. City of Portland to pursue legal action if necessary for outstanding balance.

Permits. Motion Nielson, second Grinde to approve deck permit, all aye, motion carried.

Motion Nielson, second Grinde to withhold pay of council member after missing 3 consecutive meeting, all aye motion carried.

The following bills were presented:

SALARIES	\$5,341.43
Aflac	\$314.08
American Funds	\$182.06
American Funds	\$247.49
MSU	\$1,192.33
Portland Park District	\$1,456.32
IRS	\$1,608.84
AE2S	\$1,366.26
Barbara Rygg	\$49.00
Ben Basol	\$226.55
Brudvik Law Office	\$600.00
City of Fargo	\$14.00
City of Mayville	\$1,600.00

John Deere Financial	\$29.20
ND Sewage	\$485.00
Office of Treasurer	\$5,000.00
Postmaster	\$105.00
Team Lab	\$2,432.50
Traill County Tribune	\$77.04
Traill Rural Water	\$8,026.60
Xcel	\$579.41
Ben Basol	\$557.31
Farmers Union Oil	\$705.13
MayPort Hard Hank	\$17.10
ND One Call	\$7.20
Reynolds United	\$206.27
Midco	\$143.97
Opp Construction	\$780.00
Waste Management	\$3,820.04
Xcel	\$1,053.10
Traill Rural Water	\$1,309.80
Brad Beck	\$200.00
Craig Klabo	\$300.00
Office of Treasurer	\$5,000.00
Hatton Ford, Inc.	\$15,135.00
Total	\$60,168.03

Motion Nielson, second Grinde to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Grinde, second Nielson to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Heather Hutchins: no report. **Streets** – Jerod Basol: no report. **Water** – JoAnna Nielson: Overdue bills discussed. Nine (9) accounts scheduled to be turned off on Monday August 20, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: TIF covenant reviewed. To be discussed at the September meeting.. **Director of Public Works** - Ben Basol: Motion Grinde, second Nielson to scrap out non-working pick-up truck, all aye, motion carried.

2019 Budget presented. Motion Nielson, second Grinde to approve 1st reading of 2019 budget, all aye, motion carried. Next 2019 Budget presentation will be at the 9/10/18 council meeting.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor