

CITY OF PORTLAND COUNCIL MINUTES

Monday December 10, 2018

The Portland City Council met in regular session on Monday December 10, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Jerod Basol, Craig Klabo, and Troy Grinde. Absent was Public Works Director Ben Basol.

Mickie Depaolis was in attendance to discuss additional insurance plans for city employees. A review of both short term disability and critical care plans was presented. Motion Grinde, second Klabo for the City of Portland to provide for both short term disability and critical care insurance for Public Works Director Ben Basol, on roll, all aye, motion carried. Motion Basol, second Grinde for the City of Portland to provide critical care and short term disability insurance for city auditor Nadine Rygg, on roll, all aye, motion carried.

Concerns were expressed regarding speeding on Ash, Oak and Madison Avenues in the City of Portland. Motion Basol, second Nielson for the City of Portland to add speed limit signage on Oak, Ash and Madison Avenue's to 25 MPH, all aye, motion carried.

Sheriff Steve Hunt joined the meeting.

Resident in attendance to discuss a complaint with the Traill County Sheriff Department. Resident feels that a certain deputy has favorites within the community and that such behavior and actions are not fair to residents of the community. Inquired as to the possibility of local towing service as currently the Traill County Sheriff's Office uses a facility in Fargo. Sheriff Hunt to consider any local towing service that is properly insured and bonded.

Minutes for the November 20, 2018 regular meeting were presented. Motion Nielson, second Klabo to approve minutes as presented, all aye, motion carried.

Mail reviewed.

Permits. Motion Basol, second Grinde to approve 2 alternate location permits for PLS and Floyd's for events at Norseman Hall, all aye motion carried. Motion Nielson, second Grinde to approve the renewal of 2019 Liquor licenses for Floyd's and PLS pending receipt of payment, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,288.99
Aflac	\$237.90
American Funds	\$182.06
American Funds	\$247.49
MSU	\$2,340.65
IRS	\$1,535.88
Barbara Rygg	\$49.00
Ben Basol	\$557.31
Brudvik Law	\$403.81
City of Fargo	\$14.00
City of Mayville	\$1,600.00

East Regional Water	\$7,210.40
Flaten Construction	\$125.00
John Deere Financial	\$286.17
ND Rural Water Assoc	\$240.00
ND Sewage	\$598.58
Office of Treasurer	\$5,000.00
Portland Fire Dept	\$1,000.00
Postmaster	\$205.00
Quill	\$134.23
State of ND Chem Lab	\$223.63
Xcel Energy	\$626.61
H E Everson	\$81.75
MayPort Hdwr Hank	\$38.96
ND One Call	\$1.20
Traill County Tribune	\$24.00
Waste Management	\$3,894.95
East Regional Water	\$1,309.80
Ben Basol	\$347.04
David Groven	\$226.00
Farmers Union Oil	\$310.94
Office of Treasurer	\$5,000.00
Quill	\$24.00
Midco	\$144.51
ND Water Users	\$100.00
Xcel Energy	\$1,075.30
Total	\$35,396.17

Motion Basol, second Grinde to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Grinde to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: no report. **Water** – JoAnna Nielson: Overdue bills discussed. Twelve (12) accounts scheduled to be turned off on Monday December 17, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: no report.

House plans for proposed home at Heskin Meadows were submitted. Motion Nielson, second Basol to approve the plans and sale of lot in Heskin Meadows, all aye, motion carried. Resident requesting that the street east of his lot be vacated as he would like to use 20 feet of the street for his build. City of Portland to contact existing resident regarding issue. Vacating of street is

pending response from current resident All fees incurred if street is vacated will be the responsibility the residents.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor