

# CITY OF PORTLAND COUNCIL MINUTES

## Monday December 14, 2015

The Portland City Council met in regular session on Monday December 14, 2015 in the Memorial Hall Building. The meeting was called to order Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Josh Braaten, Ed Lenaburg, Heather Hutchins and Public Works Director Ben Basol.

Resident requesting exception from special assessment that was deferred from November meeting will be moved to January 2016 as city attorney Cassie Tostenson was unable to attend this meeting.

Troy Schimke and Dale Fugleberg from Ground Up Ag were in attendance to respond to complaints regarding the monster truck and crashed cars along Parke Ave. Bill Brudvik in attendance to discuss on behalf of the City of Portland the ordinance violations and the ND century code issues with the demolished cars under the monster truck along Parke Avenue. Motion Hutchins, second Braaten to extend the deadline to remove the demolished cars to the end of January 2016, all aye, motion carried.

Discussion regarding the proposed loan payout to Traill Rural Water District. City of Portland is in disagreement with the amount of the loan that Traill Rural Water is proposing. Mr. Breidenbach to attend the January 2016 council meeting to review information and explain why the City of Portland is being included in the phase 3 loan when the City of Portland was informed in 2009 that the City of Portland was not affected by phase 3.

New resident in the City of Portland requesting possible adjustment to assessments. No change to be made.

Minutes for the November 9, 2015 regular meeting were presented. Motion Hutchins, second Braaten to approve meeting minutes, all aye, motion carried.

Mail reviewed. Commercial blanket bond that was applied has been received in the amount of \$238,000.00. Reviewed letter received from TCEDC regarding the new Traill County Group. City of Portland 2016 unemployment insurance tax rate reviewed.

Motion Nielson, second Braaten to approve alternative location permit that was approved by Executive order for PLS for December 5, 2016 for Portland Fire Department, all aye, motion carried.

Motion Hutchins, second Lenaburg to approve \$1000.00 contribution to the Portland Fire Department, on roll, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,149.48
MSU	\$3,088.20
Aflac	\$314.08
American Funds	\$143.45
American Funds	\$242.68

IRS	\$1,301.42
Barbara Rygg	\$50.00
Ben Basol	\$482.14
Brudvik Law Office	\$122.50
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Countryside Creations	\$91.05
DSG	\$1,936.41
Farmers Union	\$180.77
Flaten Construction	\$240.00
H E Everson	\$69.50
MayPort Hardware Hank	\$3.28
Nadine Rygg	\$3.00
ND Rural Water System	\$225.00
Postmaster	\$154.00
Traill County Tribune	\$144.00
Traill Rural Water	\$1,309.80
Xcel Energy	\$755.41
Midcontinent	\$145.66
ND Water Users Assoc	\$100.00
Portland Fire Department	\$1,000.00
Traill Rural Water	\$4,259.00
Waste Management	\$3,464.48
Xcel Energy	\$1,096.95
Ben Basol	\$212.87
David Groven	\$156.00
Total	\$22,905.65

Motion Braaten, second Nielson to pay bills as presented, on roll, all aye, motion carried

Financial reports presented. Motion Hutchins, second Braaten to approve \$2000.00 transfer to balance accounts, all aye, motion carried. Motion Braaten, second Nielson to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Ed Lenaburg: no report. **Streets** – Heather Hutchins: no report. The city of Portland would like to thank the resident who cleared the bike path of snow. **Water** – Josh Braaten: Over due bills discussed. Eight (8) accounts scheduled to be turned off on Monday December 21, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office,

and not to individual customers. **Buildings/Grounds/Equipment** – JoAnna Nielson: no report.  
**Director of Public Works:** no report.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor