

# CITY OF PORTLAND COUNCIL MINUTES

## Monday June 13, 2016

The Portland City Council met in regular session on Monday June 13, 2016 at 6:00pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Heather Hutchins, Josh Braaten, Ed Lenaburg and Public Works Director Ben Basol.

Minutes for the May 9, 2016 regular meeting and the May 24, 2016 special meeting were presented. Motion Hutchins, second Braaten to approve the regular meeting minutes as presented, all aye, motion carried. Motion Braaten, second Nielson to approve minutes for May 21, 2016 special meeting as presented, all aye, motion carried

Mail reviewed. City of Portland to schedule a meeting with attorney to review plan regarding the City of Portland's disagreement with Trill Rural Water District. Reviewed concerns received from a city resident regarding grass, mosquitos and elevator concerns. As there was no contact information the City of Portland is unable to respond to the resident.

Motion Nielson, second Braaten to approve alternate location permit for Floyd's, all aye, motion carried. Motion Hutchins, second Nielson to approve building permit for resident on Moorhead Avenue, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,373.98
Aflac	\$314.08
American Funds	\$242.68
American Funds	\$143.45
MayPort Prairie Fire	\$500.00
MSU	\$6,395.79
IRS	\$1,374.28
Barbara Rygg	\$50.00
Ben Basol	\$489.34
Brad Beck	\$1,500.00
City of Mayville	\$1,600.00
Flaten Construction	\$240.00
H E Everson	\$55.27
Jeff's Electric	\$753.50
John Deere Financial	\$10.35
MayPort Hardware Hank	\$3.42
Office of Treasurer	\$4,466.95
Ohnstad Twichell PC	\$2,291.50
ND One Call	\$2.10
Paulson Gravel	\$258.00

Postmaster	\$110.00
Quill Corp	\$290.12
Traill County Tribune	\$123.84
Traill Rural Water	\$5,228.21
Twedt Sweepers	\$3,088.75
Xcel Energy	\$670.79
Traill Rural Water	\$1,309.80
City of Fargo	\$14.00
Office of Treasurer	\$4,120.63
Waste Management	\$3,464.48
A One Janitorial	\$131.15
Ben Basol	\$211.15
Brudvik Law Office	\$612.50
Jacob Reynolds	\$225.00
Midco	\$148.23
Postmaster	\$149.00
Waste Management	\$456.34
Xcel Energy	\$1,046.91
Tri-State Paving	\$8,060.00

**TOTAL** **\$54,525.59**

Motion Hutchins, second Braaten to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten second Hutchins to approve financial report, all aye, motion carried.

**Department Head Reports:** **Police** – Ed Lenaburg: no report. **Streets** – Heather Hutchins: no report. **Water** – Josh Braaten: Over due bills discussed. Ten (10) accounts scheduled to be turned off on Monday June 20, 2016 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – JoAnna Nielson: Motion Braaten, second Lenaburg to accept bid for \$800.00 for pallet forks that the city no longer uses, all aye, motion carried. **Director of Public Works:** Gravel to be delivered for alleys and roads. Received recommendations from Maguire Iron for repairs to the city water tower which will be reviewed at the July meeting.

Motion Braaten, second Hutchins to accept auditors bond in the amount of \$342,000, on roll, all aye, motion carried.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor