

CITY OF PORTLAND COUNCIL MINUTES

Monday May 11, 2015

The Portland City Council met in regular session on Monday May 11, 2015 in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Ed Lenaburg, Heather Hutchins and Public Works Director Ben Basol. Absent was Alderman Josh Braaten.

Justin Hall from Moore Engineering discussed change order #3 for the 2014 Street Replacement project. Mr. Hall met with Knife River to discuss repairs to Jahr Avenue, Helen Avenue, Fargo Avenue and the areas in town with tire impressions left in the pavement. All repairs will be done prior to seal coat this spring: Jahr Avenue – no structural issues and appearance issues will be corrected with seal coat; Helen Avenue – edge milling and repave will be done; tire impressions left on Bennett Avenue and 4th Avenue will be heated and repaired; crack in apron on Broadway Avenue will be epoxied and repaired; Fargo Avenue – low spots will be re-milled and filled.

Motion Hutchins, second Nielson to accept \$8280.00 bid from Tri-State Paving to do the crack/seal work on the city streets, on roll, all aye, motion carried. City to get bid from Tri-State Paving for crack/seal work on the bike path.

Discussion held regarding the depth of city sewer lines at Heskin Meadows. Plans reviewed and available to contractor as needed. Property owners with basements may need to consider ejector pumps to sewer lines.

Motion Nielson, second Lenaburg to pay \$8105.23 to Xcel Energy to provide utilities to Heskin Meadows, on roll, all aye, motion carried. Motion Lenaburg, second Hutchins to approve to vacate Helen Avenue between 7th Street and 6th Street, on roll, all aye, motion carried. Motion Hutchins, second Nielson to approve the satisfaction of mortgage for property at 819 7th Street, all aye, motion carried.

Minutes for the April 13, 2015 regular meeting were presented. Motion Hutchins, second Nielson to approve meeting minutes, all aye, motion carried.

Mail reviewed. Letter from MayPort Community Club discussed requesting donations for Summerfest 2015. Alderman Nielson confirmed to the council that there would be activities in the Centennial Park during Summerfest 2015. Motion Hutchins, second Lenaburg to provide a \$500.00 donation to Summerfest 2015, on roll, Hutchins, aye; Lenaburg, aye; Nielson abstained as she is President of the MayPort Community Club that is coordinating Summerfest 2015, Mayor Mickels, aye; motion carried.

The following bills were presented:

SALARIES	\$ 4,159.09
Aflac	\$ 256.75
American Funds	\$ 143.45
American Funds	\$ 242.68
MSU	\$ 1,918.36
Portland Park District	\$ 2,299.44
Golden Age Club	\$ 400.00
IRS	\$ 1,286.12
BND	\$ 5,318.73
Ben Basol	\$ 473.87
City of Fargo	\$ 14.00
City of Mayville	\$ 1,600.00
Farmers Union Oil	\$ 733.60
First & Farmers Bank	\$ 3,009.35
H E Everson	\$ 89.84
Karen Nelson	\$ 35.00
MayPort Hardware Hank	\$ 16.56
Office of Treasurer	\$ 4,498.00
Postmaster	\$ 151.00
Quill Corporations	\$ 241.79
Reynolds United	\$ 37.02
The Meyer Group	\$ 2,800.00
Traill County Tribune	\$ 213.90
Traill Rural Water District	\$ 4,002.54
Xcel Energy	\$ 794.51
First & Farmers Bank	\$ 2,733.39
NAPA Auto Parts	\$ 63.06
Office of Treasurer	\$ 4,498.00
ND One Call	\$ 15.40
Waste Management	\$ 3,464.48
USDA	\$ 3,049.37
Ben Basol	\$ 50.50
Midcontinent Communications	\$ 145.38
Team Lab	\$ 608.50
Traill Rural Water District	\$ 1,694.72
Xcel Energy	\$ 1,082.90
Xcel Energy	\$ 8,105.23
TOTAL	\$ 60,246.53

Motion Hutchins, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Hutchins to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. **Streets** – Heather Hutchins: no report. **Water** – Josh Braaten: Over due bills discussed. Three (3) accounts scheduled to be turned off on Monday May 18, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Trill County Sheriff's office. **Buildings/Grounds/Equipment** – JoAnna Nielson: no report. **Director of Public Works:** cleared debris from storm drains.

Motion Hutchins, second Lenaburg to confirm the appointment of Thomas R. Moe as the City of Portland Municipal Judge, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor