

CITY OF PORTLAND COUNCIL MINUTES

Monday February 10, 2014

The Portland City Council met in regular session on Monday February 10, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Josh Braaten, Heather Amb, Shirley Rux and Ryan Domier. Absent was Public Works Director Ben Basol.

Deputy Sheriff Steve Hunt was present. Deputy Hunt discussed the 2013 budget overage and current budget for 2014.

Brett Brudvik, attorney for the City of Portland, and Cassie J Tostenson from Brudvik Law were present with Kyle Meyer and Justin Hall from Moore Engineering for the next step in the City of Portland street improvement project. Mr. Meyer discussed the plan to place the ad in this week's paper, which will run for 14 days, which than will open the process of getting bids, which will occur on **Wednesday March 5, 2014 at 11AM at the Memorial Hall Building**. Motion Amb, second Braaten to approve plans and specifications which will be filed with the City Auditor, on roll, all aye, motion carried. Motion Braaten, second Rux to authorize City Auditor to advertise for bids in official newspaper for planned street improvement project, on roll, all aye, motion carried.

Minutes for the January 13, 2014 regular meeting and the January 21, 2014 special meeting were presented. Motion Braaten, second Amb to approve regular meeting minutes, all aye, motion carried. Motion Domier, second Rux to approve special meeting minutes, all aye, motion carried.

Mail reviewed. Motion Braaten, second Amb to approve replacing of lights fixtures in the Auditor's office, on roll, all aye, motion carried. Election 2014 positions reviewed. Ad to be placed in paper for the two (2) alderman positions and the two (2) Portland park board positions. Filing deadline for candidates is April 7, 2014 at 4pm.

Permit requested by Anderson Hefta Legion Post #93 for annual raffle permit. Motion Amb, second Braaten to approve permit request, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,229.28
MSU	\$2,607.32
IRS	\$1,176.28
Park District	\$2,179.53
Ben Basol	\$316.53
American Funds	\$367.74
Ben Basol	\$75.00
City of Mayville	\$1,600.00
Karen Nelson	\$35.00
Postmaster	\$200.00
Trall Rural Water District	\$5,963.04

MayPort Hardware Hank	\$6.79
H E Everson	\$12.48
Traill County Tribune	\$147.56
MayPort Farmers Co-op	\$91.74
David Groven	\$445.00
Polar Communications	\$156.97
Powerplan	\$570.15
Office of Treasurer	\$8,168.48
Jeff's Electric	\$508.45
Quill Corp	\$190.47
ND League of Cities	\$30.00
ND Municipal Judges Assoc	\$25.00
Bank of ND	\$3,515.35
Xcel Energy	\$1,314.56
Farmers Union Oil	\$3,251.30
NDWPCC	\$20.00
Dakota Supply Group	\$1,732.50
Becky Melhus	\$0.98
City of Fargo	\$14.00
Waste Management	\$3,624.98
Xcel Energy	\$886.80

Total **\$43,463.28**

Motion Amb, second Domier hold bill for Dakota Supply Group and to pay all other bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Rux to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ryan Domier: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Nine (9) accounts scheduled to be turned off on Monday February 17, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored.

Buildings/Grounds/Equipment – Shirley Rux: no report. **Director of Public Works:** No report.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor

