

CITY OF PORTLAND COUNCIL MINUTES

Monday January 13, 2014

The Portland City Council met in regular session on Monday January 13, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Josh Braaten, Heather Amb and Ryan Domier. Absent was Shirley Rux and Public Works Director Ben Basol.

Bill Brudvik was present to get signatures to complete replatt that was approved by the council in January 2012.

Gary Hagen, Keith Stenehjem and Mike Moore from Mayville State University were present to present the preliminary plans for the expansion of the wellness center.

Minutes for the December 16, 2013 regular meeting were presented. Motion Amb, second Braaten to approve minutes, all aye, motion carried.

Mail reviewed. City of Portland 2013 financial statement reviewed. Motion Amb, second Braaten for current CD at FCCU to renew as proposed by FCCU, all aye, motion carried. Motion Braaten second Domier to complete and provide requested financial obligation information for a proposed bond issue for Traill County Water Resource District from Dougherty & Company LLC, all aye, motion carried. Motion Amb, second Domier to approve \$25.00 membership dues for Karter Krogh for the North Dakota Municipal Judges Association, on roll, all aye, motion carried. Pledge of security reviewed from First & Farmers Bank. Motion Amb, second Braaten to approve the pledge, all aye, motion carried. Findings from 2010 & 2011 audit performed by Drees, Riskey & Vallager, Ltd reviewed.

Reminder that the next meeting to discuss the proposed street improvement project is scheduled for **Tuesday January 21, 2014 at 6pm at the Memorial Hall Building.**

The following bills were presented:

SALARIES	\$ 3,892.73
First & Farmers Bank	\$ 25.00
IRS	\$ 1,042.41
Alco Stores	\$ 8.01
American Funds	\$ 367.74
Ben Basol	\$ 613.16
California Contractors Supplies	\$ 269.70
Cartridge Savers	\$ 133.82
City of Fargo	\$ 14.00
City of Mayville	\$ 1,600.00
David Groven	\$ 430.00
Farmers Union Oil	\$ 2,574.23
H E Everson	\$ 7.79

Job Service ND	\$ 21.00
Karen Nelson	\$ 35.00
MayPort Farmers Coop	\$ 226.70
MayPort Hardware Hank	\$ 107.54
ND Office of State Tax Comm	\$ 105.00
ND Rural Water	\$ 235.00
Polar Communications	\$ 159.93
Postmaster	\$ 92.00
Powerplan	\$ 433.27
RVS Software	\$ 450.00
Traill Rural Water	\$ 6,459.00
Waste Management	\$ 3,624.98
Xcel Energy	\$ 855.11
Farmers Union Oil	\$ 655.63
Traill County Tribune	\$ 369.24
Delores Kobreck	\$ 50.00
Xcel Energy	\$ 1,089.51
Total	\$25,947.50

Motion Amb, second Braaten to pay all bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Amb to approve financial reports as presented, with transfers from revenue share and water accounts to amend overages in auditor, workers compensation, audit fee, operations/maintenance, ST 1-98 and TIF accounts, all aye, motion carried.

Department Head Reports: **Police** – Ryan Domier: no report. **Streets** – Heather Amb: MayPort food pantry has requested recycle bins. **Water** – Josh Braaten: Over due bills discussed. Nine (9) accounts scheduled to be turned off on Monday January 20, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. **Buildings/Grounds/Equipment** – Shirley Rux: no report. **Director of Public Works:** No report.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor