

# CITY OF PORTLAND COUNCIL MINUTES

## Monday January 14, 2019

The Portland City Council met in regular session on Monday January 14, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Craig Klabo, Troy Grinde and Public Works Director Ben Basol. Absent was Alderman Jerod Basol.

Resident in attendance to discuss tax deferral and possible streets in Heskin Meadows being vacated. City to contact city attorney to discuss.

Minutes for the December 10, 2018 regular meeting were presented. Motion Klabo, second Nielson to approve minutes as presented, all aye, motion carried.

Mail reviewed. Motion Nielson, second Klabo to approve running ad in Traill County Tribune to sell abandoned vehicle, all aye, motion carried.

Permits. No permits to present.

Motion Grinde, second Klabo to approve pledge of securities at First & Farmers Bank, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,150.43
Aflac	\$237.90
American Funds	\$182.06
American Funds	\$247.49
MSU	\$2,116.37
IRS	\$1,512.98
First & Farmers Bank	\$23,919.15
Barbara Rygg	\$49.00
Ben Basol	\$557.31
City of Fargo	\$14.00
City of Mayville	\$1,600.00
East Regional Water	\$1,309.80
David Groven	\$404.00
East Regional Water	\$4,508.40
Farmers Union Oil	\$931.89
H E Everson	\$19.95
Interstate Billing Service	\$365.96
Jeff's Electric	\$781.65
Midco	\$142.65
NDLC	\$50.00
RVS Software	\$179.12
Traill County Treasurer	\$9,311.78

Waste Management	\$3,820.04
Xcel Energy	\$658.01
Postmaster	\$205.00
Traill County Tribune	\$202.28
Xcel Energy	\$1,036.52
Ben Basol	\$495.31
Chris Karlstad	\$285.00
Total	\$60,592.71

Motion Klabo, second Nielson to pay bills as amended, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Klabo to approve financial reports as presented, all aye, motion carried. Motion Klabo, second Grinde to approve 2 transfers to balance fund accounts for year end, all aye, motion carried.

**Department Head Reports:** **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: no report. **Water** – JoAnna Nielson: Overdue bills discussed. Ten (10) accounts scheduled to be turned off on Monday January 21, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: Motion Nielson, second Klabo to approve Ben Basol to attend annual water expo in Bismarck, on roll, all aye, motion carried.

Community Job Fair on 1/23/19 at the Mayville Armory from 9am – 4pm was discussed.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor