

# CITY OF PORTLAND COUNCIL MINUTES

## Monday July 10, 2017

The Portland City Council met in regular session on Monday July 10, 2017 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen Ed Lenaburg and JoAnna Nielson. Absent were Alderman Heather Hutchins, Alderman Jerod Basol and Public Works Director Ben Basol.

Minutes for the June 12, 2017 regular meeting were presented. Motion Nielson, second Lenaburg to approve minutes, all aye, motion carried.

Melissa Beach from TCEDC was in attendance to present 2016 year in review and to discuss the 2017 focus for the TCEDC.

Mail reviewed.

Permits: Motion Nielson, second Lenaburg to approve alternate location permit for Hero's & Legends for the Norseman Archery, all aye motion carried. Motion Nielson, second Lenaburg to approve gaming permit for Portland Golden Age Club, all aye, motion carried. Motion Lenaburg, second Nielson to approve building permits for a cement slab on Arnold Ave and a new garage on 6<sup>th</sup> Street, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,325.53
Aflac	\$314.08
American Funds	\$173.38
American Funds	\$235.70
MSU	\$3,159.19
IRS	\$1,672.90
Traill Rural Water	\$1,309.80
Barbara Rygg	\$49.00
Ben Basol	\$557.31
Brudvik Law Office	\$120.00
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Countryside Creations	\$59.71
Ferguson Waterworks	\$113.21
Flaten Construction	\$480.00
H E Everson	\$35.77
Job Service of ND	\$157.99
John Deere Financial	\$122.51
MayPort Community Club	\$500.00
MayPort Hardware Hank	\$96.33
Nadine Rygg	\$129.06
ND Insurance Department	\$509.68

ND League of Cities	\$828.00
ND Municipal Judges	\$25.00
ND Sewage Pump & Lift	\$337.00
Office of State Tax Commissioner	\$135.00
Postmaster	\$151.00
Reynolds United Co-op	\$252.34
Traill Rural Water	\$11,829.00
Xcel Energy	\$772.41
Ben Basol	\$59.99
MayPort Farmers Co-op	\$17.71
Office of Treasurer	\$7,150.67
ND One Call	\$5.00
Waste Management	\$3,544.37
Midco	\$142.97
Xcel Energy	\$1,043.43
TOTAL	\$43,029.04

Motion Nielson, second Lenaburg to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Lenaburg, second Nielson to approve financial report as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Ed Lenaburg: no report. **Streets** – Jerod Basol: no report. **Water** – Heather Hutchins: Overdue bills discussed. Two (2) accounts scheduled to be turned off on Monday June 26, 2017 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – JoAnna Nielson: Mosquito spraying needs to be done in the city. **Director of Public Works** - Ben Basol: no report.

A resident expressed concerns regarding a barking dog on 8<sup>th</sup> Street. City of Portland to send a letter to resident with barking dog.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor