

CITY OF PORTLAND COUNCIL MINUTES

Monday July 14, 2014

The Portland City Council met in regular session on Monday July 14, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Heather Amb and Josh Braaten, absent were JoAnna Nielson and Ed Lenaburg.

Two business owners and one resident of the City of Portland were in attendance to discuss the assessments that were listed in the Traill County Tribune. Both business owners were questioning the assessments as their properties are located outside of the work area of the project. The resident in attendance was questioning his assessment for an interior lot with no access except from a gravel alley. All challenges to assessments will need to be done at the assessment protest meeting with the Assessment Commission on Tuesday July 22, 2014 at 7pm at the Memorial Hall Building. Once that meeting is completed, the city council will call a special meeting on Monday July 28, 2014 at 6pm for the purpose of hearing the results of the protest meeting and make final determination of assessments for the 2014 street improvement project and the reorganization of the city council after this past election.

Justin Hall from Moore Engineering was in attendance and discuss the methodology of the assessments with the attending business owners, resident and council members. Mr. Hall presented progress report number 2 informing the city that the contractor has completed 95% of asphalt overlay work. The work for the full replacement streets is projected to begin on July 28. Mr. Hall presented invoices for Moore Engineering in the amount of \$70,028.00 and Knife River in the amount of \$778,531.89. In addition, the city has received invoices from Ohnstad Twichell in the amount of \$6000.00 for work on securing the refunding bond, and for Starion Bond Services in the amount of \$900.00 for refunding the bond. Motion Amb, second Braaten to pay invoices for the 2014 street improvement project, on roll, all aye, motion carried.

Motion Braaten, second Amb accepting the resignation of Mickie DePaolis from the Assessment Commission and assigning the following appointments to the Assessment Commission: Bruce Smeby for the term to expire in April 2015, Bruce Nelson for the term to expire in April 2017, Craig Klabo for the term to expire in April 2019, on roll, all aye, motion carried.

Minutes for the June 9, 2014 regular meeting were presented. Motion Braaten, second Amb to approve regular meeting minutes, all aye, motion carried.

Mail reviewed. Motion Braaten, second Amb to proceed with contacting Widmer Roel regarding 2012/2013 audit, on roll, all aye, motion carried.

Permit - Motion Amb, second Braaten to approve gaming permit for Portland Gooden Age Club, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,017.32
Aflac	\$256.75
American Funds	\$136.62
American Funds	\$231.12

Jacob Reynolds	\$210.00
MSU	\$2,698.17
IRS	\$1,141.26
Ben Basol	\$370.45
City of Fargo	\$14.00
Farmers Union	\$905.40
Flaten & Johnson	\$54.08
Flaten Construction	\$240.00
General Equipment	\$207.76
Grand Forks Fire Equipment	\$93.94
H E Everson	\$177.61
Job Service ND	\$20.75
John Deere Financial	\$62.67
MayPort Hardwar Hank	\$49.92
ND Department of Heath	\$5.00
ND Insurance Department	\$11.20
ND League of Cities	\$804.00
ND Office of Tax Commissioner	\$136.00
ND Sewage Pump & Lift Station	\$1,160.00
Office of Treasurer	\$4,084.24
ND One Call	\$7.70
Polar Communications	\$160.69
Powerplan	\$24.83
Quill	\$344.47
RVS Software	\$165.06
Traill County Tribune	\$132.08
Traill Rural Water District	\$5,357.00
Xcel Energy	\$746.84
Ben Basol	\$429.83
City of Mayville	\$1,600.00
Karen Nelson	\$35.00
Jacob Reynolds	\$255.00
Midco Diving & Marine	\$2,599.00
Postmaster	\$151.00
Traill Rural Water District	\$1,694.72
Waste Management	\$3,647.97
Xcel Energy	\$1,000.85
Total	\$35,440.30

Motion Braaten, second Amb to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Amb to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – : no report. **Streets** – Heather Amb: Concerns expressed over the condition of Bennett Avenue. The full replacement of Bennett Avenue should rectify all

concerns. Questions as to whether loads limits should be called for on Bennett Avenue at this time and the current decision was no at this time. There are currently cracks appearing on the bike path and the City of Portland needs to call and have the cracks addressed as soon as possible. Ben Basol to make arrangements. Stop signs are not at the end of Oak Avenue and Ash Avenue entering Highway 200, but is installed at Madison Avenue. City of Portland will contact NDDOT regarding getting stop signs installed. **Water** - Josh Braaten: Over due bills discussed. Three (3) accounts scheduled to be turned off on Monday July 21, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. **Buildings/Grounds/Equipment** - : no report. **Director of Public Works**: no report.

City of Portland council reorganization assignments were discussed with the following areas being assigned: **Police** - Ed Lenaburg, **Streets** - Heather Amb, **Water** - Josh Braaten, **Buildings/grounds** - JoAnna Nielson. Remaining council assignments will be done at the special council meeting scheduled for July 28, 2014 at 6 pm.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor