

# CITY OF PORTLAND COUNCIL MINUTES

## Monday July 9, 2018

The Portland City Council met in regular session on Monday July 9, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson and Troy Grinde. Absent was Heather Hutchins, Jerod Basol and Public Works Director Ben Basol.

Oath of office signed by new alderman Troy Grinde and incumbent JoAnna Nielson.

Residents in attendance to inquire about the purchase of the empty lot next to their property. Motion Nielson, second Grinde to approve sale of lot for \$200.00, all aye, Grinde, Nielson and Mickels, motion carried.

Minutes for the June 11, 2018 regular meeting were presented. Motion Nielson, second Grinde to approve both minutes as presented, all aye, motion carried.

Mail reviewed.

Permits. Motion Nielson, second Grinde to approve an alternate location for PLS to the Norseman Archer, all aye motion carried.

The following bills were presented:

SALARIES	\$5,704.27
Aflac	\$314.08
American Funds	\$182.06
American Funds	\$247.49
MSU	\$2,147.67
IRS	\$1,635.96
Traill Rural Water	\$1,309.80
Barbara Rygg	\$49.00
Ben Basol	\$557.61
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Finley Motors	\$152.53
Flaten Construction	\$250.00
H E Everson	\$71.67
Jeff's Electric	\$38.00
ND Dept of Health	\$10.00
ND League of Cities	\$853.00
Office of State Tax Comm	\$144.00
ND One Call	\$6.65
Paulson Gravel	\$138.00
Postmaster	\$105.00

Traill Rural Water	\$8,214.20
Waste Management	\$3,714.34
Xcel Energy	\$704.77
Ed Lenaburg	\$69.26
MayPort Farmers Co-op	\$48.76
MayPort Hardware Hank	\$82.89
ND Insurance Department	\$513.72
Reynolds United	\$137.97
Job Service ND	\$56.60
Ben Basol	\$522.07
Brudvik	\$475.00
Midco	\$142.97
Xcel Energy	\$1,039.63
Total	\$31,252.97

Motion Nielson, second Grinde to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Grinde to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** - : no report. **Streets** - Jerod Basol: Moore Engineering researching the possible fix for Morrison Ave. Alleys in need of gravel. **Water** - Heather Hutchins: Overdue bills discussed. Eight (8) accounts scheduled to be turned off on Monday July 23, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** - JoAnna Nielson: Mosquito spraying needs to begin as soon as possible. **Director of Public Works** - Ben Basol: no report.

Election results reviewed and office appointments made. Motion Nielson, second Grinde to accept Election results, all aye, motion carried.

Motion Nielson, second Grinde to accept office appointments as listed, all aye, motion carried.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor