

CITY OF PORTLAND COUNCIL MINUTES

Monday June 10, 2019

The Portland City Council met in regular session on Monday June 10, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Craig Klabo, Jerod Basol and Troy Grinde. Absent was Public Works Director Ben Basol.

Minutes for the May 13, 2019 regular meeting were presented. Motion Basol, second Nielson to approve as presented, all aye, motion carried.

Mail reviewed. Motion Klabo, second Nielson to authorize the Office of Tax Commissioner to collect and distribute taxes, all aye, motion carried

Permits. Motion Basol, second Klabo to approve an alternate location permit for PLS, all aye, motion carried. Motion Nielson, second Grinde to approve 2 building permits, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,364.28
Aflac	\$420.94
American Funds	\$191.16
American Funds	\$259.86
Mayville State	\$2,076.10
Golden Age Club	\$200.00
MayPort Community Club	\$500.00
Portland Fire Department	\$500.00
IRS	\$1,592.40
Barbara Rygg	\$49.00
Ben Basol	\$557.31
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Countryside Creations	\$107.00
Crane Johnson	\$82.90
H E Everson	\$88.95
Jeff's Electric	\$856.72
LTN Construction	\$5,592.00
MayPort Hardware Hank	\$60.81
Paulson Gravel	\$276.00
Postmaster	\$120.00
Quill	\$79.42
Traill County Treasurer	\$5,200.00
USA Bluebook	\$245.63

Xcel Energy	\$1,054.72
East Regional Water	\$7,509.22
Midco	\$144.38
Newman Signs	\$345.35
ND One Call	\$13.20
Postmaster	\$160.00
Traill County Tribune	\$96.48
Waste Management	\$3,820.04
Xcel Energy	\$1,040.39
Ben Basol	\$1,741.41
East Regional Water	\$1,309.80
Total	\$ 43,269.47

Motion Basol, second Klabo to pay bills as presented, on roll, all aye, motion carried.

Motion Nielson, second Grinde to approve an audit to be done for 2018.

Financial reports presented. Motion Klabo, second Basol to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: no report. **Water** – JoAnna Nielson: Overdue bills discussed. Sixteen (16) accounts scheduled to be turned off on Monday June 24, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: no report

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor