

CITY OF PORTLAND COUNCIL MINUTES

Monday June 11, 2018

The Portland City Council met in regular session on Monday June 11, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen Ed Lenaburg, JoAnna Nielson, Jerod Basol and Public Works Director Ben Basol. Absent were Alderman Heather Hutchins.

Jim Olson from AE2S was in attendance and a discussion regarding the city water tower was held.

Minutes for the May 14, 2018 regular meeting were presented. Motion Basol, second Nielson to approve both minutes as presented, all aye, motion carried.

Mail reviewed.

Permits. Motion Basol, second Lenaburg to approve a building permit on Jahr Ave for a 36x30 garage with a lean to, all aye motion carried. Motion Nielson, second Lenaburg to approve a building permit for new siding and windows on Madison Avenue, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,119.76
Aflac	\$314.08
American Funds	\$182.06
American Funds	\$247.49
MSU	\$1,624.65
HRS, Inc	\$312.50
IRS	\$1,512.98
Traill Rural Water	\$1,309.80
Barbara Rygg	\$49.00
Ben Basol	\$557.01
City of Fargo	\$14.00
City of Mayville	\$1,600.00
David Groven	\$2,232.00
Farmers Union	\$483.77
Office of Treasurer	\$5,000.00
North Dakota One Call	\$10.80
phd Pros	\$1,050.75
Postmaster	\$105.00
Quill	\$775.57
Traill County Tribune	\$90.00
Traill Rural Water	\$9,651.30
Twedt Sweepers	\$2,407.50
Waste Management	\$311.47
Xcel Energy	\$751.35

MayPort Hardware	
Hank	\$26.95
Midco	\$143.21
Postmaster	\$116.00
Robert Bjerke	\$3,018.85
Waste Management	\$3,714.34
Xcel Energy	\$1,041.79
Ben Basol	\$92.23
phd Pros	\$4,746.55
Tri-State Paving	\$9,580.00
TOTAL	\$58,192.76

Motion Basol, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Basol, second Lenaburg to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: Community visibility discussed. Alderman Lenaburg to meet with Sheriff Hunt to discuss. **Streets** – Jerod Basol: Issue with Morrison Avenue discussed and Public Works Director to contact Moore Engineering. Alley entrance off of Bennett Avenue behind HUB discussed. **Water** – Heather Hutchins: Overdue bills discussed. Five (5) accounts scheduled to be turned off on Monday June 25, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers.

Buildings/Grounds/Equipment – JoAnna Nielson: no report. **Director of Public Works** - Ben Basol: reviewed current water break and upcoming vector control.

Discussed possible changes to Heskin Meadows. City of Portland will contact the city attorney to review.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor