

CITY OF PORTLAND COUNCIL MINUTES

Monday June 9, 2014

The Portland City Council met in regular session on Monday June, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Heather Amb and Shirley Rux, absent was Ryan Domier and Josh Braaten.

Justin Hall from Moore Engineering was in attendance to discuss the street improvement project. Justin Hall presented progress report #1 reviewing the work that had been done and projecting that the paving of the streets was scheduled to begin June 9. Knife River is planning to do the full road replacements in mid-July. City is still requesting a schedule of what streets will be done in advance to let residents know. Motion Amb, second Rux to pay Moore Engineering fees in the amount of \$8,540.00 and Knife River fees in the amount of \$79,359.80 pending release of funds for the street improvement project, on roll, all aye, motion carried. Mike Manstrom from Dougherty Markets was present to inform the city that the funds for the street improvement project would be released on June 15, 2014 with an average interest rate of 2.65%. Motion Rux, second Amb to adopt a resolution authorizing the issuance of improvement warrants and exchanging them for \$2,440,000 refund improvement bonds of 2014, on roll, all aye, motion carried. Attorney Cassie Tostenson joined the meeting. Motion Amb, second Rux to adopt the Continuing Disclosure Certificate, on roll, all aye, motion carried. Motion Amb, second Rux to issue Declaration of official intent for street improvement project, on roll, all aye, motion carried. Motion Rux, second Amb establishing resolution directing the Assessment to be levied, on roll, all aye, motion carried.

Minutes for the May 12, 2014 regular meeting were presented. Motion Amb, second Rux to approve regular meeting minutes, all aye, motion carried.

Mail reviewed. Motion Amb, second Rux to accept \$106,000 bond for city auditor, on roll, all aye, motion carried. Dates of annual NDLC convention reviewed. Thank you note received from 2014 Mayville Prairie Fire Children's Theatre. Letter from resident expressing concerns about the cement being placed at the dam was discussed. Notice from Traill County Auditor regarding a property scheduled for tax sale for back taxes if not paid by October 1, 2014.

Permit -Motion Amb, second Rux to approve the following 3 building permits: For a 30' X 36' detached garage on Jahr Avenue, installation of wood fence on Jahr Avenue, and replacement of windows on Sibley Avenue, all aye motion approved. Motion Rux, second Amb to approve building permit for Leroy Abbas for a 40'x52' garage once plans have been submitted and fees paid, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,017.31
MSU	\$2,090.62
Aflac	\$256.75
American Funds	\$367.74
IRS	\$1,141.26
Ben Basol	\$429.83

City of Mayville	\$1,600.00
H E Everson	\$206.38
Karen Nelson	\$35.00
MayPort Hardware	
Hank	\$124.17
ND League of Cities	\$15.00
Office of Treasurer	\$4,084.24
Polar Communications	\$168.96
Postmaster	\$151.00
Reynolds United Coop	\$371.26
Titan Machinery	\$0.79
Traill Rural Water	\$1,694.72
Tweedt Sweepers, Inc.	\$2,062.50
Xcel Energy	\$975.06
Farmers Union Oil	\$971.69
Jacob Reynolds	\$250.00
ND One Call	\$8.80
Postmaster	\$112.00
Traill Rural Water	\$6,041.00
Team Lab	\$2,936.00
Traill County Tribune	\$108.80
Alco Stores	\$18.80
Ben Basol	\$28.36
Quill Corp	\$55.72
Waste Management	\$3,647.97
Xcel Energy	\$995.23
MainDrag Service	\$649.56
TOTAL	\$35,616.52

Motion Amb, second Rux to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Rux, second Amb to transfer \$32,000.00 from general fund to water fund. Motion Rux, second Amb to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ryan Domier: no report. **Streets** – Heather Amb: Motion Amb, second Rux to accept bid from Flaten Construction for not to exceed \$500.00 to clear the drain at the city lift station, on roll, all aye, motion carried. **Water** – Josh Braaten: Over due bills discussed. Nine (9) accounts scheduled to be turned off on Monday June 16, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. **Buildings/Grounds/Equipment** – Shirley Rux: no report. **Director of Public Works:** Replacement of gate at the city inert landfill was discussed, motion Rux, second Amb to replace the gate, not to exceed \$200.00, if the gate is unable to be repaired, on roll, all aye, motion carried. Motion Amb, second Rux to approve \$2600.00 for Midco Diving & Marine to clean and repair clear water reservoir, on roll, all aye, motion carried. Motion Rux, second Amb to approve not more than \$2000.00 for grass seed, to dig up and reseed Heskin Meadows with

grass, on roll, all aye, motion carried. Discussion about the options for the "open" hours of the city inert landfill.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor