

CITY OF PORTLAND COUNCIL MINUTES

Monday March 11, 2019

The Portland City Council met in regular session on Monday March 11, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen Jerod Basol and Craig Klabo. Absent were Troy Grinde, JoAnna Nielson and Public Works Director Ben Basol.

Minutes for the February 11, 2019 regular meeting were presented. Motion Klabo, second Basol to approve minutes as presented, all aye, motion carried.

Mail reviewed. Letter stating the excellent job that Ben and his staff have done in snow removal presented. Update on income survey mailing to MAP. City to send out an alert reminder to all residents to please mail in survey. Additional surveys are available at city hall if needed. Motion Basol, second Klabo to approve \$2000.00 for the purchase of new banners for the city of Portland, on roll, all aye, motion carried.

Permits. Motion Klabo, second Basol to approve permits for Anderson Hefta Legion, Norseman Archers, Portland Rural Fire District and MayPort Multi Purpose Community, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,364.27
Aflac	\$420.94
American Funds	\$191.16
American Funds	\$259.86
Mayville State	\$2,739.18
IRS	\$1,592.42
BND	\$2,242.50
Barbara Rygg	\$49.00
Ben Basol	\$557.31
City of Fargo	\$14.00
City of Mayville	\$1,600.00
David Groven	\$756.00
East Central Water	\$5,562.60
MPEDC	\$16,107.52
MFOA	\$30.00
ND Sewage	\$425.00
Postmaster	\$105.00
Powerplan	\$122.11
Precision Electric	\$395.08
Sven Mickels	\$879.20
Traill County Treasurer	\$5,200.00

Xcel	\$1,040.57
East Central Water	\$1,309.80
Job Service	\$3.64
Chris Karlstad	\$490.00
Farmers Union	\$1,782.23
One Call Now	\$310.50
Traill County Tribune	\$101.52
Waste Management	\$3,745.14
Ben Basol	\$77.96
Interstate Billing	\$143.83
Midco	\$143.67
Praxair	\$387.95
Xcel	\$1,053.12
Chris Karlstad	\$320.00
Total	\$55,523.08

Motion Basol, second Klabo to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Klabo, second Basol to approve \$8000.00 transfer from city emergency fund to highway maintenance, on roll, all aye, motion carried. Motion Klabo, second Basol to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: Motion Basol, second Klabo for the city to provide bonuses to Ben Basol \$2000.00 and Chris Karlstad \$750.00 for winter snow removal, on roll, all aye, motion carried. **Water** – JoAnna Nielson: Overdue bills discussed. Nineteen (19) accounts scheduled to be turned off on Monday March 25, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Troy Grinde: no report. **Director of Public Works** - Ben Basol: no report.

Contract for purchase of lot for new resident in Heskin Meadows to be completed.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor