

# CITY OF PORTLAND COUNCIL MINUTES

## Monday May 12, 2014

The Portland City Council met in regular session on Monday May 12, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Josh Braaten, Heather Amb, Shirley Rux and Ryan Domier, and Public Works Director Ben Basol.

Teresa Agnes and Sindy Riedman were present to thank the City of Portland for the donation to the Prairie Fire Children's Theatre.

Justin Hall and Jessie Berg (EIT) from Moore Engineering were in attendance to discuss the street improvement project. The projected start date is scheduled for May 19, 2014. Moore Engineering is working with Reynolds United, MayPort Farmers Co-op and Farmers Union regarding the road closures that will occur when the streets are repaved. Justin Hall submitted a change order for the storm drain repair on 7<sup>th</sup> Street and Grand Forks Avenue for \$13,577.20. Motion Amb, second Rux to approve payment for change order #1, on roll, all aye, motion carried. Motion Braaten, second Domier to pay Moore Engineering fees in the amount of \$157,695.00 pending release of funds for the street improvement project, on roll, all aye, motion carried.

Resident in attendance to inquire as to permit needed for concrete pads to be poured. Permit requested for a 40'x52' garage with water and sewer hook ups. Variance letters to be sent to neighbors prior to approval of permit. Resident to work with Ben on locating water and sewer lines for lot. Resident expressed concerns regarding the standing water in the drain between the railroad tracks and Bennett Avenue. Drain to be cleaned to improve flow.

Minutes for the April 14, 2014 regular meeting were presented. Motion Amb, second Rux to approve regular meeting minutes, all aye, motion carried.

Mail reviewed. Letter to be sent to resident that was pictured placing sticks and branches in the compost only location outside of the city inert landfill. Reminder to all residents: the compost location outside of the inert landfill is for leaves and grass clippings only; branches, sticks, tree limbs, and such must be placed down in the landfill itself. Motion Braaten, second Rux for two (2) additional open top containers for city clean up, on roll, all aye, motion carried. Motion Amb, second Domier to approve \$2250.00 for street sweeping done in the city, on roll, all aye, motion carried. Permit -Motion Amb, second Rux to approve a building permit for Ben Manlick for a 30' X 36' detached garage, variance and street vacate letters were sent and approvals received, all aye, motion carried. Motion Rux, second Domier to approve building permit for Heather Amb for a 40'x40' garage, variance approval letter signed and received, all aye, motion carried. Motion Braaten, second Amb to approve a building for Brian Hoyt, all aye, motion carried. Motion Domier, second Braaten to approve an alternate location permit for PLS to MayPort Insurance, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,017.32
Park District	\$1,935.83
MSU	\$1,296.65
Portland Golden Age Club	\$400.00

Mayville Prairie Fire	\$500.00
IRS	\$1,141.16
Alan Strand	\$175.00
Ben Basol	\$429.83
City of Mayville	\$1,600.00
Farmers Union Oil	\$268.29
First & Farmers Bank	\$2,737.50
Karen Nelson	\$35.00
MayPort Hardware Hank	\$10.99
Mayville Plumbing & Heating	\$869.05
Nadine Rygg	\$5.80
Newman Signs	\$294.99
Office of Treasurer	\$4,084.24
North Dakota One Call	\$7.70
Polar Communications	\$157.22
Postmaster	\$151.00
The Meyer Group	\$2,760.00
Traill Rural Water	\$5,301.00
USA Blue Book	\$1,111.14
Waste Management	\$3,647.97
Xcel Energy	\$994.84
Ben Basol	\$557.89
Traill Rural Water	\$1,694.72
American Funds	\$256.75
Aflac	\$367.74
City of Fargo	\$14.00
Traill County Tribune	\$164.72
Ben Basol	\$52.60
Xcel Energy	\$990.02
Total	\$38,030.96

Motion Rux, second Amb to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Domier, second Braaten to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Ryan Domier: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Five (5) accounts scheduled to be turned off on Monday May 19, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored.

**Buildings/Grounds/Equipment** – Shirley Rux: no report. **Director of Public Works:** Presented plan to place old gutter and curb from the street improvement project near storm drain ant city dam. Inquired as to the hiring age and wage for help with mowing and assist with projects for the summer. City discussed the continued problem with beer cans being tossed in alleys within

the city limits. City of Portland to contact Trill County Sheriff's office to include these alleys on their patrol along with the description of vehicle seen dumping cans in alleys.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor