

CITY OF PORTLAND COUNCIL MINUTES

Monday May 13, 2019

The Portland City Council met in regular session on Monday May 13, 2019 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Craig Klabo and Public Works Director Ben Basol. Absent were Aldermen Jerod Basol and Troy Grinde.

Motion Klabo, second Nielson for bean bag toss league to be held in Portland at Floyd's and PLS. Alternate location permit will be required if serving outside of business, all aye, motion carried.

Minutes for the April 8, 2019 Board of Equalization and April 8, 2019 regular meeting were presented. Motion Nielson, second Klabo to approve Board of Equalization minutes with changes, all aye, motion carried. Motion Klabo, second Nielson to approve regular meeting minutes with changes, all aye, motion carried.

Mail reviewed. Motion Klabo, second Nielson to approve \$500.00 for MayPort Community Club for Summerfest, on roll, all aye, motion carried. Motion Klabo, second Nielson to approve \$200.00 to Portland Golden Age Club for flowers for Main Street, on roll, all aye, motion carried. Motion Nielson, second Klabo to approve \$500.00 for Prairie Fire presenting Aladdin this summer, on roll, all aye, motion carried.

Permits. Motion Klabo, second Mickels to approve 3 building permits, all aye, motion carried.

The following bills were presented:

SALARIES	\$5,364.27
Aflac	\$420.94
American Funds	\$191.16
American Funds	\$259.86
Mayville State	\$1,869.70
Chris Karlstad	\$200.00
Portland Park District	\$1,424.57
Job Service ND	\$28.67
IRS	\$1,592.42
Bank of North Dakota	\$1,894.69
Barbara Rygg	\$49.00
Ben Basol	\$557.31
Brudvik Law	\$14.00
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Countryside Creations	\$79.24
David Groven	\$125.00
East Regional Water	\$6,854.10
Farmers Union Oil	\$434.47
MayPort Hardware	
Hank	\$14.94

Merrill E & Janet Meyer	\$3,600.00
Nadine Rygg	\$5.00
ND One Call	\$4.80
Postmaster	\$160.00
Quill	\$172.83
Traill County Treasurer	\$5,200.00
Tri-State Paving	\$9,810.00
Waste Management	\$3,745.14
Xcel Energy	\$1,823.91
Ben Basol	\$728.45
Mayville Park Board	\$500.00
Midco	\$142.89
Xcel Energy	\$1,040.78
First & Farmers Bank	\$1,641.19
East Regional Water	\$1,309.80
Trail County Tribune	\$130.32
Quill	\$543.99

Total \$53,547.44

Motion Nielson, second Klabo to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Nielson, second Klabo to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Jerod Basol: no report. **Streets** – Craig Klabo: The graveling of alleys will be addressed. **Water** – JoAnna Nielson: Overdue bills discussed. Sixteen (16) accounts scheduled to be turned off on Monday May 27, 2019 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers.

Buildings/Grounds/Equipment – Troy Grinde: Motion Klabo, second Nielson to approve up to \$6000.00 for city shop repairs, on roll, all aye, motion carried. **Director of Public Works** - Ben Basol: Motion Nielson, second Klabo to approve up to \$1500.00 for a new dehumidifier for the water reservoir, on roll, all aye, motion carried. Motion Klabo, second Nielson to approve \$250.00 for a new pump alarm for the lift station, on roll, all aye, motion carried. Motion Klabo, second Nielson to approve \$500.00 for the Portland Fire Department to purchase a 4 gas detector that the city will be able to use, on roll, all aye, motion carried. Morrison Street in need of repair. Public Works Director to address.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor

