

CITY OF PORTLAND COUNCIL MINUTES

Monday May 14, 2018

The Portland City Council met in regular session on Monday May 14, 2018 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen Ed Lenaburg, JoAnna Nielson, and Jerod Basol. Absent were Alderman Heather Hutchins and Public Works Director Ben Basol.

Minutes for the April 9, 2018 regular meeting and April 30, 2018 tax equalization meeting were presented. Motion Basol, second Lenaburg to approve both minutes as presented, all aye, motion carried.

Mail reviewed. Motion Lenaburg, second Nielson to approve \$500.00 for Summerfest, on roll, all aye, motion carried. Motion Basol, second Nielson to approve \$500.00 for Prairie Fire Board for summer production, on roll, all aye, motion carried. Motion Basol, second Lenaburg to concur with the Executive order approving licensing transfer for PLS, all aye, motion carried.

Permits. Motion Nielson, second Lenaburg approving alternate location permit for PLS to Norseman archery for June 2, 2018, all aye, motion carried. Motion Basol, second Lenaburg to approve a building permit for new roof and siding, all aye, motion carried.

The following bills were presented:

SALARIES	\$ 5,119.75
Aflac	\$ 314.08
American Funds	\$ 182.06
American Funds	\$ 247.49
Park District	\$ 1,266.73
MSU	\$ 1,348.18
Office of Treasurer	\$ 7,052.45
Ben Basol	\$ 1,000.00
Chris Karlstad	\$ 500.00
IRS	\$ 1,513.00
Job Service ND	\$ 54.62
BND	\$ 2,045.12
Barbara Rygg	\$ 49.00
Ben Basol	\$ 557.31
Brudvik Law	\$ 177.50
City of Fargo	\$ 14.00
City of Mayville	\$ 1,600.00
Farmers Union Oil	\$ 437.89
MayPort Farmers Co-op	\$ 48.00
MayPort Hardware Hank	\$ 55.61
Postmaster	\$ 105.00

Traill County Tribune	\$ 79.20
Traill Rural Water	\$ 6,174.40
Xcel Energy	\$ 862.38
Bert's Truck	\$ 36.44
MayPort Community Club	\$ 500.00
Mayville Prairie Fire	\$ 500.00
Merrill & Janet Meyer	\$ 3,600.00
Midco	\$ 143.79
Xcel Energy	\$ 1,053.10
Ben Basol	\$ 121.44
Dakota Supply Group	\$ 890.09
Golden Age Club	\$ 1,000.00
Office of Treasurer	\$ 5,000.00
PHD Pros	\$ 1,519.87
Ralph's Sharp Shop	\$ 115.90
Traill Rural Water	\$ 1,309.80
David Groven	\$ 30.00
Waste Management	\$ 3,641.51
TOTAL	\$50,265.71

Motion Basol, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Basol, second Nielson to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: Community visibility discussed. Alderman Lenaburg to meet with Sheriff Hunt to discuss. **Streets** – Jerod Basol: Procedure for spring and fall city clean up was discussed. **Water** – Heather Hutchins: Overdue bills discussed. Seven (7) accounts scheduled to be turned off on Monday May 28, 2018 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – JoAnna Nielson: Motion Nielson, second Basol to approve \$2232.00 for replacement of sidewalk at city hall, on roll, all aye, motion carried. **Director of Public Works** - Ben Basol: no report.

Motion Nielson, second Lenaburg to designate the Traill County Tribune as the official newspaper for the City of Portland, all aye, motion carried. Motion Basol, second Nielson to approve pledge of securities at both FCCU and First & Farmers Bank, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor