

CITY OF PORTLAND COUNCIL MINUTES

Monday April 10, 2017

The Portland City Council met in regular session on Monday April 10, 2017 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by President Heather Hutchins. Also present were Aldermen Ed Lenaburg, Jerod Basol, JoAnna Nielson and Public Works Director Ben Basol. Absent was Mayor Sven Mickels.

City attorney Cassie Tostenson was in attendance to review the TRWD meeting on April 6, 2017.

Minutes for the March 13, 2017 regular meeting and the March 23, 2017 special meeting were presented. Motion Basol, second Nielson to approve both meeting minutes as presented, all aye, motion carried.

Mail reviewed. Motion Basol, second Lenaberg to approve a \$500.00 donation to the Mayville Prairie Fire Board for this summer's play, on roll, all aye, motion carried.

Permits: Motion Nielson, second Basol to approve gaming permit for MayPort Multi Purpose Community & Event Center for both Floyds and PLS, all aye, motion carried. Motion Nielson, second Lenaberg to approve building permit for a deck on 3rd street, Nielson and Lenaberg aye, Basol abstain, motion carried.

The following bills were presented:

SALARIES	\$4,788.64
Aflac	\$314.08
American Funds	\$173.38
American Funds	\$235.70
MSU	\$973.93
IRS	\$1,550.68
A One Janitorial	\$400.00
Barbara Rygg	\$50.00
Ben Basol	\$523.81
Brudvik Law	\$325.00
City of Fargo	\$14.00
City of Mayville	\$1,600.00
First & Farmers Bank	\$14,379.60
Job Service of ND	\$144.71
Metropolitan Compounds	\$204.25
Nadine Rygg	\$82.66
ND Office of Tax Comm	\$132.00
Ohnstad Twichell	\$480.00
Postmaster	\$102.00
Quill Corp	\$203.52
RVS Software	\$174.39
Starion Bond Service	\$203,766.50

Xcel Energy	\$1,123.72
Farmers Union Oil	\$214.32
MayPort Hardware Hank	\$42.51
Mayville Prairie Fire Board	\$500.00
Office of Treasurer	\$2,999.60
Traill County Tribune	\$97.20
Ben Basol	\$382.16
CNA Surety	\$371.00
Crane Johnson Lumber	\$173.14
Midco	\$146.55
Waste Management	\$3,544.37
Xcel Energy	\$448.90

Total \$240,662.32

Motion Basol, second Lenaberg to approve up to \$6000.00 for TRWD metered water bill that the City of Portland has not received for this month, on roll, all aye, motion carried. Motion Lenaberg, second Nielson to pay bills as amended, on roll, all aye, motion carried.

Motion Nielson, second Lenaberg to amend 2016 financial reports by 2 line transfers within general fund, on roll, all aye, motion carried. Financial reports presented. Motion Basol, second Nielson to approve financial report as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. **Streets** – no report. **Water** – Heather Hutchins: Overdue bills discussed. Six (6) accounts scheduled to be turned off on Monday April 17, 2017 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – no report. **Director of Public Works:** Bids from Tri-State Paving submitted for crack seal of streets and bike path in the amount of \$6900.00 for streets and \$1760.00 for bike path. Motion Basol, second Nielson to approve bids for crack seal, on roll, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Heather Hutchins, President