

CITY OF PORTLAND COUNCIL MINUTES

Monday February 9, 2015

The Portland City Council met in regular session on Monday February 9, 2015 in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Ed Lenaburg, Josh Braaten, Heather Amb and Public Works Director Ben Basol.

Deputy Sheriff Cote was in attendance. Traill County Sheriff's office to investigate vehicle tracks on the bike path.

Minutes for the January 12, 2015 regular meeting were presented. Motion Amb, second Braaten to approve meeting minutes, all aye, motion carried.

Mail reviewed. Motion Amb, second Nielson to give a \$500.00 donation to Prairie Fire Children's Theatre, on roll, all aye, motion carried. Motion Braaten, second Amb to approve \$25.00 fee for webinar for Auditor, on roll, all aye, motion carried. Reviewed donation request for Relay for Life in Hatton. City of Portland encourages all residents to participate and supports all efforts for Relay for Life.

Permits. Motion Braaten, second Nielson to approve permit for American Legion, all aye, motion carried.

The following bills were presented:

SALARIES	\$4,192.47
Aflac	\$256.75
American Funds	\$143.45
American Funds	\$242.68
Park Board	\$2,730.57
MSU	\$2,712.18
Medlin Software	\$60.00
IRS	\$1,167.28
BND	\$3,176.08
Brudvik Law	\$1,627.50
Dakota Supply Group	\$1,784.47
David Groven	\$39.00
MayPort Hardware Hank	\$9.05
NAPA Auto Parts	\$12.98
Office of Treasurer	\$4,498.00
Powerplan	\$68.25
Quill Corporations	\$57.73
Traill Rural Water	\$1,694.72
Xcel Energy	\$1,072.05

Ben Basol	\$436.17
City of Mayville	\$1,600.00
Farmers Union Oil	\$237.70
Karen Nelson	\$35.00
MayPort Insurance	\$165.00
Postmaster	\$151.00
Traill County Tribune	\$89.70
Traill Rural Water	\$4,187.00
Bart Aamold	\$90.00
Ben Basol	\$71.82
City of Fargo	\$14.00
Midcontinent	\$142.65
Waste Management	\$3,608.64
Xcel Energy	\$1,104.26

Total **\$37,478.15**

Motion Braaten, second Lenaburg to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Amb, second Braaten to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Five (5) accounts scheduled to be turned off on Monday February 16, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. Discussion held regarding the installation of new meters. **Buildings/Grounds/Equipment** – JoAnna Nielson: no report. **Director of Public Works:** no report.

Motion Lenaburg, second Amb to approve a 5% pay increase for Public Works Director Ben Basol effective 2/16/2015, on roll, 3 aye, 1 nay, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor