

CITY OF PORTLAND COUNCIL MINUTES

Monday January 12, 2015

The Portland City Council met in regular session on Monday January 12, 2015 in the Memorial Hall Building. The meeting was called to order by Alderman Josh Braaten. Also present were Aldermen JoAnna Nielson, Ed Lenaburg and Public Works Director Ben Basol. Alderman Heather Amb was absent. Mayor Mickels joined the meeting.

Minutes for the December 15, 2014 regular meeting were presented. Motion Nielson, second Braaten to approve meeting minutes, all aye, motion carried.

Resident was present to request the city to vacate Helen Avenue from 7th Street to 6th Street. Motion Braaten, second Nielson to vacate Helen Ave from 7th Street to 6th Street, on roll, all aye, motion carried. Motion Braaten, second Nielson to sell 33 feet of vacated Helen Ave where a shed currently sits and the four lots owned by the resident, on roll, all aye, motion carried. Motion Braaten, second Nielson to amend previous motion to 66 feet of Helen Avenue, on roll, all aye, motion carried.

Residents in attendance to inform the city council that they felt that the property tax assessment for the 2014 street improvement project for their property was high. Residents requested signage on Moorhead Avenue enforcing the speed limit of 25 mph within city limits.

Sheriff Hunt attended the meeting. Sheriff Hunt confirmed ticketing for 48 parking ordinance and discussed the possibility of all citations issued in the City of Portland be handled by the county. Animal control and parking ordinances would still need to be handled by the city. Issue to be reviewed at the February 9, 2015 meeting.

Mail reviewed. Motion Braaten, second Lenaburg to accept closing date of 1/31/15 for the property sale in Heskin Meadows, all aye, motion carried. Motion Braaten, second Lenaburg to approve \$60.00 annual fee for Medlin Payroll service, on roll all aye, motion carried.

The following bills were presented:

SALARIES	\$3,959.60
American Funds	\$136.62
American Funds	\$231.12
Aflac	\$256.75
MSU	\$2,831.48
Trall Rural Water District	\$43,387.02
IRS	\$1,151.24
Ben Basol	\$180.40
City of Fargo	\$14.00
City of Mayville	\$1,600.00
David Groven	\$32.50
Farmers Union Oil	\$449.70
H E Everson	\$139.03

Job Service of ND	\$20.75
Karen Nelson	\$35.00
Mayville Plumbing	\$910.95
MFOA	\$30.00
Office of Treasurer	\$4,084.24
ND One Call	\$1.10
Paul Raynor	\$1,180.88
Traill County Treasurer	\$7,509.48
Traill County Tribune	\$124.20
Traill Rural Water District	\$1,694.72
Xcel Energy	\$871.61
Ben Basol	\$436.17
ND Office of State Tax Comm	\$96.00
Postmaster	\$151.00
Quill Corp	\$4.81
Traill Rural Water District	\$4,929.28
Waste Management	\$3,689.47
Ben Basol	\$20.08
Midcontinent Communications	\$95.34
NUPE	\$945.00
Quill Corp	\$61.45
Xcel Energy	\$1,062.34
Total	\$82,323.33

Motion Braaten, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Nielson to approve transfers as presented to balance accounts for year end. Motion Braaten, second Lenaburg to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Seven (7) accounts scheduled to be turned off on Monday January 19, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office. **Buildings/Grounds/Equipment** – JoAnna Nielson: no report. **Director of Public Works:** no report.

Motion Nielson, second Lenaburg to approve pledge of securities from First & Farmers Bank, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor