

CITY OF PORTLAND COUNCIL MINUTES

Monday January 9, 2017

The Portland City Council met in regular session on Monday January 9, 2017 at 6:00 pm in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Ed Lenaburg, Jerod Basol and Public Works Director Ben Basol. Absent was Alderman Heather Hutchins.

Resident in attendance to communicate his concern over the special assessments impact on the sale of lots in Heskin Meadow. City to contact city attorney regarding the resident communication and request.

Minutes for the December 12, 2016 regular meeting were presented. Motion Basol, second Lenaburg to approve meeting minutes as presented, all aye, motion carried.

Mail reviewed.

Permits: Motion Nielson, second Basol to approve 2017 Liquor license for Floyd's and PLS, second Basol, all aye, motion carried. Motion Nielson, second Basol to approve business license for Molly Lenaburg, Nielson, Basol aye, Lenaburg abstain, motion carried.

The following bills were presented:

SALARIES	\$4,592.11
Aflac	\$314.08
American Funds	\$283.85
American Funds	\$165.13
MSU	\$2,152.99
Office of Treasurer	\$7,830.27
Office of Treasurer	\$4,538.82
IRS	\$1,467.66
Traill Rural Water	\$1,309.80
Barbara Rygg	\$50.00
Ben Basol	\$523.84
City of Fargo	\$14.00
City of Mayville	\$1,600.00
Crane Johnson Lumber	\$15.16
David Groven	\$576.00
Farmers Union Oil	\$1,073.78
Finley Motors	\$252.72
H E Everson	\$8.77
Job Service North	
Dakota	\$43.85
MayPort Hardware Hank	\$33.98
MFOA	\$30.00
NDLC	\$25.00

ND Office of Tax Comm	\$124.56
ND One Call	\$4.20
6Postmaster	\$151.00
Quill Corp	\$123.30
Traill County Tribune	\$90.72
Traill Rural Water	\$4,981.81
Xcel Energy	\$767.82
Ben Basol	\$102.05
Chris Karlstad	\$780.00
Interstate Billing Service	\$156.25
Jerod Basol	\$300.00
Midco	\$146.08
Paulson Gravel	\$30.28
Tesoro	\$54.23
Tom Erickson	\$640.00
Waste Management	\$3,544.37
Xcel Energy	\$433.76
TOTAL	\$39,332.24

Motion Nielson, second Basol to increase payment for rental pay loader from \$40/hr. to \$60/hr., on roll, all aye, motion carried.

Motion Basol, second Lenaburg to pay bills as amended, on roll, all aye, motion carried.

Financial reports presented. Motion Basol second Lenaburg to approve transfers from general fund to offset overages, on roll, all aye, motion carried. Motion Nielson, second Basol to approve financial report as amended, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. **Streets** – Jerod Basol: City of Portland is requesting that residents refrain from using personal snow removal equipment on streets as once the snow is disturbed, it makes in more difficult to move a second time. Please wait for city equipment to remove snow from streets. Thank you to Ben for snow removal so far this season. **Water** – Heather Hutchins: Overdue bills discussed. Eight (8) accounts scheduled to be turned off on Monday January 16, 2017 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. All accounts for Traill County Housing to be mailed to Traill County Housing in Hillsboro with a copy of the bills sent to the Fargo office, and not to individual customers. **Buildings/Grounds/Equipment** – Pay loader repaired. Snow blower attachment in for repair. **Director of Public Works:** Drainage ditch concerns discussed near railroad tracks and Bennett Avenue discussed. Item added to calendar for March and April to develop a plan to prevent possible water backup. Motion Lenaburg, second Nielson to approve registration fees, exam fees and travel expenses for Ben Basol to attend annual water treatment and wastewater treatment training in Bismarck and the annual Water Systems expo in Bismarck on February 14-16, on roll, all aye, motion carried.

Motion Nielson, second Basol to approve pledge of securities at FCCU and First & Farmers Bank, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor