

CITY OF PORTLAND COUNCIL MINUTES

Monday March 16, 2015

The Portland City Council met in regular session on Monday April 13, 2015 in the Memorial Hall Building. The meeting was called to order by Mayor Sven Mickels. Also present were Aldermen JoAnna Nielson, Ed Lenaburg, Heather Amb and Public Works Director Ben Basol. Absent was Alderman Josh Braaten.

Deputy Sheriff Danielle Hart was in attendance.

Minutes for the February 16, 2015 regular meeting were presented. Motion Amb, second Nielson to approve meeting minutes, all aye, motion carried.

Mail reviewed. Letter from Karter Krogh presented stating his retirement as the Judge for the City of Portland. City Attorney to be contacted and requested to attend April council meeting regarding the options that the city has for this position. Current map of businesses presented to the council that is on the TCEDC website. Melissa Beach will be in attendance at the April 13 meeting. Hazard Mitigation Meeting to be held on April 1, 2015 fir Traill County. Ed Lenaburg and Nadine Rygg to attend meeting representing the City of Portland. Motion Amb, second Nielson for the city to apply for the forestry grant for trees at the city landfill, on roll, all aye, motion carried.

Permits. Motion Amb, second Lenaburg to approve building permit for J Burke, all aye, motion carried. Motion Nielson, second Amb to approve gaming permit for Perry Church, all aye, motion carried. Motion Nielson, second Lenaburg to approve building permit for D Reynolds, all aye motion carried.

The following bills were presented:

SALARIES	\$4,286.04
Aflac	\$256.75
American Funds	\$143.45
American Funds	\$242.68
Mayville Park Board	\$500.00
MSU	\$2,914.80
IRS	\$1,167.28
Ben Basol	\$175.00
Brudvik Law Office	\$612.50
City of Fargo	\$14.00
City of Mayville	\$1,600.00
David Groven	\$162.00
Farmers Union Oil	\$684.49
Jerod Basol	\$60.00
Karen Nelson	\$35.00
ND Workforce Safety Insur	\$1,168.49

NDSU Extension Pesticide	\$110.00
Office of Treasurer	\$4,498.00
Postmaster	\$102.00
Xcel Energy	\$948.43
Ben Basol	\$361.17
Traill Rural Water	\$3,901.40
ComMark, Inc.	\$130.00
Quill Corp	\$259.43
Traill Rural Water	\$1,694.72
Midcontinent Communications	\$144.16
Waste Management	\$3,464.48
Xcel Energy	\$1,104.26
Ben Basol	\$273.03
Countryside Creations	\$53.50
Quill Corp	\$65.33
Traill County Tribune	\$70.38
Total	\$31,202.77

Motion Amb, second Nielson to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Amb, second Nielson to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ed Lenaburg: no report. Motion Amb second Nielson to approve \$400.00 to purchase flowers to be planted and placed in pots in areas around town, on roll, all aye, motion carried. **Streets** – Heather Amb: Resident requested a copy of the city ordinance for ATV and 4 wheel vehicle operation within city limits. Letter to be sent to city residents that are driving on the bike path. Traill county Sheriff’s office will be requested to monitor and ticket resident for driving on the bike path. **Water** – Josh Braaten: Over due bills discussed. Twelve (12) accounts scheduled to be turned off on Monday March 23, 2015 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$100 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff’s office. **Buildings/Grounds/Equipment** – JoAnna Nielson: no report. **Director of Public Works:** City will contact Moore Engineering regarding crack sealing of streets this spring. Motion Nielson, second Amb to approve streets to be crack sealed in the event that it is not part of the 2014 street improvement project, on roll, all aye, motion carried. Motion Amb, second Nielson to approve demolition permit for the demolition of Viking Hall in April. Motion Amb, second Nielson to allow Public Works Director to use city equipment to assist with demo of Viking Hall as long as he is the operator of said equipment, all aye, motion carried.

Motion Lenaburg, second Amb to accept retirement of City of Portland Judge Karter K. Krogh, all aye, motion carried. City to contact city attorney regarding the options for a new city judge.

Thank you to the City of Portland from the family of Harold E. Rygg for the flowers sent.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor