

# CITY OF PORTLAND COUNCIL MINUTES

## Monday November 10, 2014

The Portland City Council met in regular session on Monday November 10, 2014 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Heather Amb, JoAnna Nielson, Josh Braaten, and Public Works Director Ben Basol. Absent was Alderman Ed Lenaburg. Also present were Attorney Lynn Slaathaug Moen and Deputy Sheriff Conrad Steinhaus.

City discussed current request from Traill Rural Waster district for monies for incorrect billings in 2009. Motion Amb, second Nielson to sign a new contract with Traill Rural Water and to offer a 50% payment for the incorrect billings done by Traill Rural Water in 2009, on roll, all aye, motion carried.

Deputy Steinhaus presented the proposed multi city Animal Control Ordinances that would be consistent ordinances for the cities of Portland, Mayville and Hatton for the Traill County Sheriff's to enforce. Motion Amb, second Braaten to approve the first reading of the proposed ordinance, all aye, motion carried. Deputy Steinhaus informed the council the Sheriff Crocker's last day was December 31, 2014 and Sheriff Steve Hunt starts on January 1, 2015.

Minutes for the October 13, 2014 regular meeting. Motion Braaten, second Nielson to approve both meeting minutes, all aye, motion carried.

Mail reviewed. Motion Braaten, second Amb to accept offer for lots 4 and 5 in Heskin meadows, all aye, motion carried. Contracts for Midcontinent services signed.

Permits - Motion Amb, second Nielson to approve gaming permit for Portland Rural Fire Department, all aye, motion carried. Motion Braaten to approve building permit for Karl Jorgenson, all aye, motion carried

The following bills were presented:

SALARIES	\$3,960.14
American Funds	\$231.12
American Funds	\$136.62
Aflac	\$256.75
Julius Amb	\$0.91
Michael Karolus	\$1.68
Tamera Radobaugh	\$1.53
MSU	\$2,051.06
Park Board	\$2,533.61
IRS	\$1,151.24
BND	\$7,085.68
Ben Basol	\$426.83
City of Fargo	\$14.00
City of Mayville	\$1,600.00

Farmers Union Oil	\$1,544.14
Gunderson Cooling & Heating	\$124.25
H E Everson	\$13.73
James Leland	\$50.00
Jet-Way Multiple Services	\$1,182.85
Karen Nelson	\$35.00
Lorraine Rygg	\$50.94
MayPort Hardware Hank	\$178.29
Midcontinent Communications	\$35.44
NAPA Auto Parts	\$7.29
ND Sewage Pump & Lift Repair	\$1,501.10
Office of Treasurer	\$4,084.24
ND One Call	\$23.10
Paulson Gravel	\$123.00
Postmaster	\$151.00
Quill Corporation	\$195.36
Traill County Tribune	\$220.85
Traill Rural Water District	\$1,694.72
Twedt Sweepers	\$1,656.25
Xcel Energy	\$587.85
USDA	\$6,844.18
Midcontinent Communications	\$104.99
Traill Rural Water District	\$4,428.60
Waste Management	\$3,689.47
Bart Aamold	\$30.00
Ben Basol	\$329.63
Ralph's Sharp Shop	\$15.99
Alco Stores	\$28.83
Xcel Energy	\$1,051.45
<b>Total</b>	<b>\$49,433.71</b>

Motion Braaten, second Amb to pay bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Amb to approve financial reports as presented, all aye, motion carried.

**Department Head Reports:** **Police** – Ed Lenaburg: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Eleven (11) accounts scheduled to be turned off on Monday November 17, 2014 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. Failure to pay the fee and turn water on without the city approval will result in theft of services charges being filed by the City of Portland through the Traill County Sheriff's office.

**Buildings/Grounds/Equipment** – JoAnna Nielson: no report. **Director of Public Works:** Informed the council that the NDDOT has requested the removal of the Welcome to Portland signs. Grader sealed bids were presented. Motion Nielson, second Braaten to accept high bid for

the Galion grader, all aye, motion carried. Motion Braaten, second Nielson to accept high bid for the Cat #12 motor grader, all aye, motion carried.

Resident in attendance inquired as to getting some of the re mils left from the street improvement project. Resident informed to take what he needs. Resident also complimented Public Works Director Ben Basol on his performance.

Motion Braaten, second Amb to give a \$1000.00 donation to the Portland Rural Fire Department, on roll, all aye, motion carried.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor