

CITY OF PORTLAND COUNCIL MINUTES

Monday November 11, 2013

The Portland City Council met in regular session on Monday November 11, 2013 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Josh Braaten, Heather Amb, Shirley Rux, and Ryan Domier.

Mickie DePaolis presented Aflac's insurance plans as possible options for city employees. City Council to discuss at a later meeting.

Kyle Meyer of Moore Engineering was present to review new expense numbers for the street improvement project. Motion Amb, second Rux to proceed with the \$2.4 million street improvement project. City of Portland to schedule a public meeting for all residents to attend, in which Kyle Meyer from Moore Engineering will present proposed plan and answer any questions or concerns from residents. This meeting is scheduled for **Tuesday November 26, 2013 at 7pm at the Portland Fire Hall**. Notices to be posted and a box ad will appear in the Traill County Tribune.

Minutes for the October 7, 2013 regular meeting were presented. Motion Braaten, second Rux to approve minutes as amended to include the cost of \$469.00 for the Discover Traill County ad all aye, motion carried.

MPEDC presented a proposal for the EDC to pay for the ads for Mayville-Portland in the Discover Traill County magazine with the TCEDC covering the costs for Hometown Attitudes doing the graphics work. Motion Domier, second Braaten to have MPEDC and TCEDC do the ad for Mayville-Portland for the Discover Traill County magazine, all aye, motion carried.

Mail reviewed. FSA nomination sent to the city. Motion Braaten, second Domier to cast vote for Kipp Knudson for FSA committee, all aye, motion carried. Motion Rux, second Braaten to approve 2 webinars for \$30.00 each for city auditor, one roll all aye, motion carried. Currently we have a CD that matures on 11/12/13, Motion Braaten, second Amb to renew CD for 5 years, all aye, motion carried. Motion Amb, second Domier to increase cell phone reimbursement for Ben Basol from \$40.00 per month to \$75.00, on roll, all aye, motion carried.

Building permits presented for Gardiner plastering and K Enterprises. Motion Braaten, second Amb to approve building permit for Gardiner Plastering on Arnold Ave, all aye, motion carried. Motion Amb, second Braaten to approve building permit for K Enterprises for property on Parke Ave, all aye, motion carried.

The following bills were presented:

SALARIES	\$3,895.75
MSU	\$1,883.50
Park Board	\$2,250.75
Portland Fire Department	\$1,000.00
American Funds	\$15.00
IRS	\$1,042.41
Ben Basol	\$316.53

Karen Nelson	\$35.00
City of Mayville	\$1,600.00
Postmaster	\$145.00
Ben Basol	\$40.00
American Funds	\$350.22
Farmers Union Oil	\$1,126.48
NDLC	\$205.00
HE Everson	\$127.44
MayPort Farmers Coop	\$315.14
MayPort Hardware Hank	\$190.96
Crane Johnson Lumber	\$8.50
One Call Concepts	\$5.50
Karter Krogh	\$341.98
Also Stores	\$69.04
Trails Rural Water District	\$38,592.75
Twedt Sweepers, Inc.	\$2,250.00
Polar Communications	\$163.28
Xcel Energy	\$507.39
David Groven	\$4,345.50
Ralph's Sharp Shop	\$76.56
Trails County Tribune	\$171.36
Office of Treasurer	\$4,027.66
John Deere Financial	\$254.45
Flaten Construction	\$105.00
Quill Corp.	\$81.45
Widmer Roel PC	\$90.00
Bank of ND	\$9,837.86
Xcel Energy	\$1,089.51
City of Fargo	\$14.00
Trails County Abstract & Title	\$255.80
RVS Software	\$420.00
Gunderson Cooling & Heating	\$204.75
Ben Basol	\$88.87
Waste Management	\$3,609.94
Nadine Rygg	\$47.93
Ben Basol	\$15.00
Total	\$81,213.26

Motion Amb, second Braaten to pay all bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Braaten, second Domier to approve financial reports as presented, all aye, motion carried.

Department Head Reports: **Police** – Ryan Domier: Contact Traill County Sheriff’s Department regarding a trailer that is currently parking on 7th street for over 48 hours. **Streets** – Heather Amb: Motion Braaten, second Amb to purchase and install yield signs east and west on 4th Street, on roll, all aye, motion carried. City of Portland to install barrier poles next to the bike path at the east edge of town to prevent vehicles from driving on the bike path. Alternate location permit requested by HRS, Inc. (PLS) for 12/7/13. Motion Braaten, second Domier to approve permit request, all aye, motion carried. **Water** – Josh Braaten: Over due bills discussed. Six (6) accounts scheduled to be turned off on Monday November 18, 2013 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. **Buildings/Grounds/Equipment** – Shirley Rux: no report. **Director of Public Works:** Request made for a light to be installed outside of the city shop. Motion Amb, second Domier to have a light installed outside of the city shop, on roll, all aye, motion carried.

No further business, meeting adjourned.

Nadine Rygg, Auditor

Sven Mickels, Mayor