

# CITY OF PORTLAND COUNCIL MINUTES

## Monday October 7, 2013

The Portland City Council met in regular session on Monday October 7, 2013 in the Memorial Hall Building. The meeting was called to order by Mayor Mickels. Also present were Aldermen Josh Braaten, Heather Amb, Shirley Rux, and Ryan Domier.

Minutes for the September 9, 2013 regular meeting and the September 23, 2013 special meeting were presented. Motion Braaten, second Amb to approve both minutes all aye, motion carried.

Motion Braaten, second Rux to approve alternate location permit for Floyd's, all aye, motion carried.

Motion Amb, second Domier for City of Portland to give \$1000.00 to the Portland Fire Department, on roll, all aye, motion carried.

Mail reviewed. Certified letter received from Steele County for the Notice of Application for Appropriation of Water from Ardel, Nick, Jeremy and Randy Fugleberg. Document reviewed with no objection from the City of Portland.

The following bills were presented:

SALARIES	\$3,751.07
MSU	\$2,604.93
Deluxe Checks	\$89.72
IRS	\$1,018.44
NDWPCC	\$170.00
Ben Basol	\$310.89
Karen Nelson	\$35.00
City of Mayville	\$1,600.00
Postmaster	\$145.00
Ben Basol	\$40.00
American Funds	\$320.22
Hunter Equipment	\$42.53
Office of Treasurer	\$4,027.66
California Contractors Supplies	\$200.75
ND Office of Tax Commissioner	\$106.00
Job Service ND	\$20.20
Polar Communications	\$159.34
David Groven	\$2,338.00
David Groven	\$677.00
One Call Concepts	\$14.30
Quill Corporation	\$241.02
Sven Mickels	\$484.40

ND State Surplus Property	\$15.00
MayPort Insurance & Realty	\$3,234.00
Ferguson Waterworks	\$153.03
City of Fargo	\$14.00
One Call Concepts	\$6.60
MayPort Hardware Hank	\$88.93
MayPort Farmers Coop	\$154.76
H E Everson	\$49.42
Xcel Energy	\$429.23
NDLC	\$120.00
Traill County Tribune	\$92.04
Richard Aamold	\$165.00
Ben Basol	\$521.01
Traill Rural Water District	\$1,653.85
Farmers Union Oil	\$143.72
Waste Management	\$3,609.94
Fargo Waterworks	\$791.20
Paulson Gravel Services, Inc.	\$3,471.00
Alco Stores	\$20.29
Xcel Energy	\$990.51
First & Farmers Bank	\$26,372.32
First & Farmers Bank	\$13,875.00
<b>Total</b>	<b>\$74,367.32</b>

Motion Braaten, second Amb to pay all bills as presented, on roll, all aye, motion carried.

Financial reports presented. Motion Domier, second Rux to approve financial reports as presented, all aye, motion carried.

Resident present at meeting to inquire if Helen Street was vacated or abandoned south of Reynolds United. City Auditor to review files to verify if Helen Street was vacated south of Reynolds United. Motion Amb, second Braaten to vacate Helen Street south of Reynolds, on roll, all aye.

Leroy Abbas representing Reynolds United was present to discuss lowering the placement of and extending the culvert along Bennett Ave.

**Department Head Reports:** **Police** – Ryan Domier: no report. **Streets** – Heather Amb: no report. **Water** – Josh Braaten: Over due bills discussed. Seven (7) accounts scheduled to be turned off on Wednesday October 16, 2013 for non-payment. Letter to be sent to overdue accounts stating that the balance of these accounts must be **paid in full** to prevent water from being shut off. A \$50 turn on fee must be paid before water service will be restored. Mayor Mickels to contact Sensus to assist in getting a training date scheduled for reading the new water meters that have been installed in the city. **Buildings/Grounds/Equipment** – Shirley Rux: no report. **Director of Public Works:** Motion Amb, second Domier to approve David Groven to provide snow removal services at \$65.00 per hour for sidewalks from MayPort Insurance to First & Farmers Bank on the south side and Farmers Union Oil to across from MayPort Insurance on the north side of Hwy 200.

Budget for 2014 reviewed. Motion Braaten, second Domier to approve final reading of 2014 budget, all aye, motion carried.

Motion Amb, second Domier to approve rate increase of \$2000.00 for Public Works Director, as committed to at time of hire for 1 year anniversary, on roll, all aye, motion carried.

Motion Braaten, second Amb for City of Portland to purchase a full page ad in the new "Discover Traill County" magazine in the amount of \$469.00 to be out this next spring, on roll, all aye, motion carried.

No further business, meeting adjourned.

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Nadine Rygg, Auditor

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Sven Mickels, Mayor